

Balance Bike Sessions

Dear Parent/Carer,

As part of the Bike It Project, on **Monday 7th October**, we will be holding some Balance Bike Sessions for Reception. These sessions will take place **during the school day**, using the schools balance bikes, which were provided by Sustrans. These sessions will be for about 45 minutes and will include games and activities to help start your child on their journey to riding a bike.

You will not need to bring a bike, unless your child has their own balance bike they would like to use.

To guarantee your child's place in the sessions, please complete the attached photo form and return it by **Wednesday 2nd October**.

Best wishes,

Denise Thomson
The BCP Sustrans Bike It officers



Please return this slip to the school office by **Wednesday 2nd October** if you wish your child to take part and **please also complete the attached photo consent form**. Thank you.

*Please note, photographs of children we have permission for, are taken so that we can evidence the work we do. This is essential to allow us to gain further funding to offer these **free** sessions to other children in the future. Thanks for your co-operation with this.*

I give permission for my child to take part in the 'Balance bike' sessions.

Name of your child: _____ Class: _____

Date:

Signed: _____ Please state your relationship to the child: _____

I give permission for my child to be photographed when taking part in the 'Balance bike' sessions

- Yes (please complete attached form)**
- No**



Photo/video/audio consent form

We love to record our activities - it helps promote our work and get more people walking, wheeling and cycling.

Project name: BCP School Streets, Bike It Plus and Air Quality

Photo/video/audio may be used by:

- Sustrans
- People we work with – Bournemouth Christchurch and Poole Council, your school

On the following platforms:

- Social media and other digital channels like websites
- Local or national news
- Print or digital publications
- For promotion of our activities for current or future funders

We may share your photo / video / audio and this consent form with BCP Council, as joint controllers. The lawful bases for sharing is consent.

There is no time limit on usage. However, we aim to phase out or archive images, audio and footage after six years.

This consent will cover your whole involvement in the project. For example, if you are regularly attending a weekly led walk or cycle only one form needs to be completed.

Your right to have images removed

You have the right to ask us to remove any images of you if you don't want them kept or shared. If you want images to be removed, please email Sustrans - dataprotection@sustrans.org.uk and BCP Council information.governance@bcpcouncil.gov.uk

Contact Details

Name of person in photo(s):

Parent/Guardian name (if model is under 18):

Email:

Telephone number:

Your signature (or parent/guardian signature if under 18):.....

Date:

We are committed to protecting your personal data. For information on how we do this, see our privacy notices at www.sustrans.org.uk/privacy and www.bcpCouncil.gov.uk/Privacy

Sustrans use only

Borough/town/city: BCP	Project name: Bike It	Date range:	Project/Comms Officer:
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Sustrans, 2 Cathedral Square, College Green, Bristol BS1 5DD. 0117 926 8893
web@sustrans.org.uk www.twitter.com/Sustrans www.facebook.com/sustrans

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