



Coastal Learning
PARTNERSHIP

St. Clement's &
St. John's CE Infant School
Bethany CE Junior School
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7th September 2026

Dear Parents and Carers,

Subject: Important - Drop off/Collection Notice

We would like to remind families of our drop-off & collection arrangements to ensure a safe and smooth start to the school day. The safety of our children, staff and parents/carers is our utmost priority during the very busy periods of drop-off & collection. Please be reminded to always drive and park safely during the drop-off & collection of your child(ren).

Please **DO NOT** drive down **St Clement's Garden** or up the school lane unless you have a Blue Badge on display.

Please **DO NOT** park on double yellows or zig zag lines, unless you have a Blue Badge on display.

Please **DO NOT** block the residents' driveways.

Please **DO NOT** park on or block any pavement.

Children should be dropped off at the school back gate between 8:40am and 9am, unless they are booked into Breakfast Club. Before this time, staff are preparing for the school day and supervision is not available for pupils who are not attending the club. If your child requires early supervision, please ensure they are booked into Breakfast Club on the Arbor parent portal in advance and that they arrive between 7:45am to 8:30am.

All children must be accompanied to the gate. **Please DO NOT drop your child off at the end of the road and have them walk up to the gate.** Please note that children remain the responsibility of their parents/carers until 8:40am, when staff supervision begins. The school office also opens at this time.

Volunteers Needed!

By working together, we want to make drop-off & collection as safe and as smooth as possible and School Streets is a huge part of this. School Streets is looking for more parent/carers volunteers to help at the barrier in the mornings, afternoons, or both!

If you are interested, please contact activetravel@bcpcouncil.gov.uk. (Training and waterproof items will be provided.)

For more information on School Streets please visit [School Streets | Transforming Travel](#).

Thank you for your support and cooperation.

Yours sincerely

Lawrence Woodward
Headteacher
Bethany CE Junior School
St Clement's and St John's CE Infant School